

EAST EVAN COLLEGE OF HEALTH AND ALLIED SCIENCES

*Prestige Silva Heritage Park, Block D Kimbiji Kijaka,
Plot 90, P O Box 15805, Kigamboni, Dar Es Salaam*

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REG /NACTVET/0717

JOINING INSTRUCTION FORM TO DIPLOMA/CERTIFICATE PROGRAMMES FOR ACADEMIC YEAR 2026/2027

PART 1: INSTRUCTIONS

1. The dully filled application form should be returned along with certified photocopies of Certificates, Academic transcript and original bank pay –in-slip (which should bear the names of the applicant).
2. Application Form is obtained from the Admission Office at Tzs. 30,000 (thirty thousand only)
3. Registration Fee is obtained from the Admission Office at Tzs 15,000 for Health Courses and Tzs 25,000 for other courses.

PART 2: ADMISSION REQUIREMENT

1. Completed medical examination form
2. Original Certificates of Secondary education
3. Application Form and the Admission letter
4. Evidence of payment of the first installment fees and other charges
5. Birth Certificate or an affidavit
6. Colored pass port size photos (4)

PART 3: COURSE OFFERD

COURSE OFFERD	LEVELS	Department	Tick as Appropriate
Pharmaceutical science	Level 4, 5 and 6	Health	
Clinical Medicine	Level 4, 5 and 6	Health	
Health Records and Information Technology	Level 4, 5 and 6	Health	
Physiotherapy	Level 4, 5 and 6	Health	
Community Development	Level 4, 5 and 6	Business	
Animal Health Production	Level 4, 5 and 6	Social Science	
Medical Attendant	Certificate (1Year)	VETA	
Laboratory Assistant	Level I, II and III	VETA	

¹ Transfer out is discouraged for all students, should be proved by the management to be necessary the transferring students shall have to meet the costs of recruitment process that is set annually, for 2026/27 is Tzs 600,000

PART 4: COURSE REQUIREMENT

A Laptop is recommended for all students

Clinical medicine/ Physiotherapy	Animal Health and Production	Pharmaceutical science	Laboratory Assistant	Medical attendant
- Full set of clinical tools - A Box of surgical gloves	- Stethoscope - Clinical thermometer - Gumboots (Black or Blue) - Overall (Blue or Dark Blue) - Rope (Kamba 3M)	- Calculator, - Tanzania Pharmaceutical Handbook, Gloves	Calculator	Full set of clinical tools, 1box of Surgical gloves

PART 5: FEE STRUCTURE

Below is the Tuition fee for each course and other financial requirement in Tzs.

Sn	Type of the Fee	Pharmacy	Laboratory Assistant	Clinical Medicine	Health Records & Information Technology	Physiotherapy	Community and Development	Medical Attendant
					Animal Health and Production			
1	Tuition	1,500,000	720,000	1,600,000	1,100,000	900,000	900,000	720,000
2	Other charges	500,000	400,000	500,000	400,000	500,000	400,000	300,000
	Total	2,000,000	1,120,000	2,100,000	1,500,000	1,400,000	1,300,000	1,020,000
Payment Schedule								
1	At the Beginning of 1st Semester (Reporting Date)	700,000	350,000	700,000	500,000	400,000	400,000	300,000
2	Before Continuing Assessment 2	300,000	210,000	350,000	250,000	300,000	250,000	210,000
3	At the Beginning of Second Semester	700,000	350,000	700,000	500,000	400,000	400,000	300,000
4	Before Continuous Assessment 4	300,000	210,000	350,000	250,000	300,000	250,000	210,000
	Total	2,000,000	1,120,000	2,100,000	1,500,000	1,400,000	1,300,000	1,020,000

PART 6: OTHER PAYMENTS

Item	Amount	Description
Clinical Rotation – All Health Courses with Clinical Rotation e.g. Clinical Medicine, Health Records and Information Technology, Physiotherapy, Animal Health and Production	Tzs 350,000	All Clinical medicine students per each clinical rotation (with transport) Subject to change depending on price changes
Pharmacy Practice	Tzs 150,000	All Students with Pharmacy Practice Field (Without Transport to/From the Field)
Medical Attendant	Tzs 200,000	All Students with Field Practice for each Rotation (with transport)
Log Book for Compounding Practice	Tzs 15,000	All Students on Semester II of Level 4&5) and MAT
Field Work: Laboratory Assistant/Community Development	Tzs 150,000	All other Students with Field Attachment
Supplementary (External Exams)	Tzs 100,000	This is a tentative charge, however, students with External supplementary exams are responsible for the whole costs of this Examinations, do not prepare to fail exams as it is expensive
Repeat Module (s)	Tzs 500,000	All Modules
Incomplete	Tzs 300,000	Charges for Preparations before sitting the Exams
Special Exams (Internal Exams)	Tzs 50,000	Per Module
Local Examination Fee Semester one	Tzs 50,000	All students for semester one internal examinations
Appeal	Tzs 50,000	Per Module
Medical Capitation with NHIF	Tzs 50,400	All Students, paid directly to NHIF
End of the Year Final Examination for all students	Tzs 50,000	All students at the Beginning of the Semester with the End of the Year Examinations
National Examination Fee: Pharmacy, Clinical Medicine, Physiotherapy, Health Records and Information Technology.	Tzs 150,000	To be paid at the beginning of the semester
Graduation	Tzs 70,000	Finalist at the Beginning of two Semester with Final Examination

² All payments must be done one month before the happening of the event

³ College Uniforms must have a college logo; Uniforms must be purchased at the campus for (Tzs 60,000 per pair and Lab coat (Tzs 35,000)

⁴ Terms and conditions of your study including the fee may change depending on cost of leaving and other parameter.

PART 7: MODE OF PAYMENT

1. *All payments are non-refundable*
2. *The fee structure is annual, the management reserves the right to change the fees structure at the end of each academic year* ☐
3. *A Bank pay in slip should be submitted to Finance on reporting to the College before admission.*
4. *No student shall be accepted to the College without settling the first installment.*
5. *Account Number :CRDB 0150522486500 Account Name: Evan College – for fees*
6. *Account Number :CRDB 0150522486501 Account Name: Evan College – other charges use*
7. *Account Number NMB: 25510003068 Account Name: East Evan College—For Fee*
8. *Account Number NMB: 25510003071 Account Name: East Evan College—For Exams*
9. *Account Number NMB: 25510003072 Account Name: East Evan College—For Field*
10. *Payment made by M-Pesa, TigoPesa and Airtel Money must be done upon obtaining control number*

PART 8: COLLEGE UNIFORM⁴

Course	Male	Female
Pharmacy, Clinical Medicine, Health Records and Information Technology,	Two White Shirts with short sleeves	Two White Gowns with short sleeves (Decent one- below knees)
	Khaki colored 2 pairs of trousers (Cotton materials)	Flat Black Shoes and White socks (Open shoes/sandals are not allowed during class hours)
	Black leather shoes (Open shoes/sandals are not allowed), white socks 1 White clinical/lab coat, Lab Coat	1 White socks 1 White clinical/lab coat (White hijab for Muslims only) Lab Coat
Physiotherapy	White Shirts with short sleeves	Two White short dresses with long sleeves
	Dark Blue colored 2 pairs of trousers (Cotton materials)	Dark Blue colored 2 pairs of trousers (Cotton materials)
	Dark blue short sleeves scrubs	Dark blue short sleeves scrubs
	Black or brown leather shoes (Open shoes/sandals are not allowed during class hours) White socks	Flat Black Shoes and White socks (Open shoes/sandals are not allowed during class hours)
	Dark blue trouser(scrubs)	Dark blue trouser(scrubs)
Laboratory Assistants	Two White Shirts with short sleeves	Two White short dresses with long sleeves
	Dark Blue colored 2 pairs of trousers (Cotton materials)	Dark Blue colored 2 pairs of trousers (Cotton materials)
	1 Laboratory coat	1 laboratory coat

	Black or brown leather shoes (Open shoes/sandals are not allowed during class hours) White socks	Flat Black or brown Shoes (Open shoes/sandals are not allowed during class hours), white socks (White hijab for Muslims only)
Community Development	Two White shirts with short sleeves	Two White short dresses with long sleeves
	Two pairs of Black colored trousers (cotton material)	Two pairs of Black colored trousers (White hijab for Muslims only)
	Black or brown leather shoes (Open shoes/sandals are not allowed during class hours) White socks	Flat Black or brown leather shoes (Open shoes/sandals are not allowed during class hours) White socks
Medical Attendant	Two Green shirts with short sleeves	Two Green shirts with short sleeves (White hijab for Muslims only)
	Two green trousers (Cotton material)	Two green trousers (Cotton material)
Animal Health Production	Black or brown leather shoes (Open shoes/sandals are not allowed during class hours) White socks	Flat Black or brown leather shoes (Open shoes/sandals are not allowed during class hours) with White socks
	Animal Health must be in formal dress while in classes and put on blue coat/gloves/boots while they attend practices of the college farm	Animal Health must be in formal dress while in classes and put on blue coat/gloves/boots while they attend practices of the college farm

Note: College Uniforms must have a college logo; Uniforms must be purchased at the campus for Tzs 60,000/= and 35,000 Lab coat to all students as stipulated above.

PART 9: REQUIREMENTS FOR BOARDING HOSTEL/CAFETERIA

1. Cafeteria and Canteen services

The College provides no food; however, the cafeteria is open for students at prescribed times to cater for students' meals need.

2. Residence facility

The College provides a room and a bed. Students are required to bring with them:

(The mattress (3 x 6), A blanket, 4 bed sheets, 1 pillow + 2 pillow cases, 1 mosquito net, 1 bucket, Towels and Open shoes/sandals and casual canvas shoes)

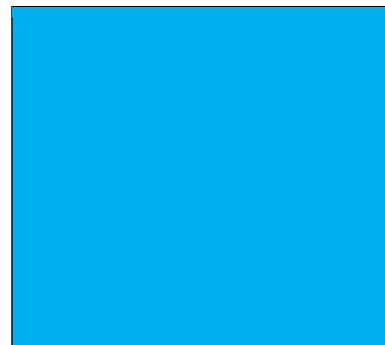
Students are required to sign resident (hostel) rules and regulations, any violation of these rules and regulation will amount to students to be expelled from the facility. Students must pay for the Tzs 20,000 to meet the cost of water that is paid for each semester. The hostel electricity bill is shared by all residents.

Accommodation is provided for **free** only for the **First-Year Students**, Second Year and Third Year Students will be required to pay **80,000 Tzs per Year**, however, students who wish to stay out of the East Evan College residence should sign an official document with the administration, duly approved by the parent or guardian

**PART 12: STUDENT AND PARENTS'S DECLARATION ON INSTITUTE REGULATIONS
AND BY-LAWS**

I.....(Name of student) (Surname, Middle name,
First name) of.....(Postal Address) DO HEREBY accept and
promise to adhere to regulations and by-laws of the Institute as stipulated in this declaration form. I
understand that any breaching of the regulations and by-laws stated therein will result in discontinuation
and expulsion from the Institute. SIGNED AND DELIVERED this.....day of.... (month)
.....(year)
..... (Student's Signature)

PASSPORT SIZE



I, (Name)
Parent/Guardian/Employer (Surname, Middle name, First name)
of..... (Name of Student) DO HEREBY confirm the acceptance of the
above-mentioned student to follow and adhere to Institute regulations and by-laws as stipulated in this
Declaration form. I understand that any breaching of any of the regulations and bylaws stated therein will
result into discontinuation and expulsion of the student from the Institute. SIGNED
AND DELIVERED this....day
of.....(month).....(year).....(Signature of
Parent/Guardian/Employer) Tel. noEmail

All inquiries and duly filled Applicant forms should be addressed to: -
Dr. Maulishaz C. Paschal

Principal
East Evan College of Health and Allied Sciences,
Prestige Silva Heritage Park, Block D Kimbiji Kijaka,
Plot 90, P O Box 15805, Kigamboni, Dar Es Salaam
Email: info@eastevancollege.com Website: <http://eastevancollege.com>
Phone: +255 755 259 977

**WELCOME TO THE CENTER OF EXCELLENCY
EAST EVAN COLLEGE OF HEALTH AND ALLIED SCIENCES**

MEDICAL EXAMINATION FORM
(To be filled by a Medical Officer)

FULL NAME OF STUDENT.....

SEX: MALE/FEMALE.....

HB TEST:

BLOOD GROUP:

STOOL:

URINE MICRO.....

T.B TEST.....

EYE EXAMINATION.....

E.N.T.....

CHEST.....

CHEST X-RAY.....

ABDOMEN.....

ADDITIONAL INFORMATION (Physical Defects of Impairments, Infections, Chronic, or Hereditary
(family) Disease)

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I certify that I have examined the above Student and consider that he/she is physically/not physically fit for
further studies.

NAME: _____

SIGNATURE: _____

DATE: _____

(official stamp)